

# Physician MEMO

To | All Healthcare Providers

From | Patricia Teague

Date | June 20, 2011

Re | Parking Stickers for KMC

Please note that all healthcare providers with privileges at KMC and do not have an FMC parking sticker, are required to have a KMC parking sticker by June 30<sup>th</sup>. If you currently have an FMC sticker, you will not need an additional KMC sticker. To obtain a KMC parking sticker, please complete the section below and return it to Patricia Teague, KMC Engineering Dept. You may mail this form in or bring it to the KMC Engineering Dept. between the hours of 7:15 am and 3:15 pm, Monday thru Friday. The sticker will either be mailed back to you or Jenifer Robins will deliver.

#### Parking Rules:

- All personal vehicles need appropriate hospital registration. (Novant sticker for back window)
- Your registration should be properly displayed at all times. (exceptions have been made on a few only-back window at bottom left inside vehicle)
- All vehicles should park head in.
- No vehicle may occupy more than one space.
- All vehicles must park in legal parking spaces.
- No vehicle may obstruct a walkway or driveway.
- Do not park on or over a line.
- Do not park in an unauthorized area.
- Do not park in a restricted space.
- Do not exceed parking time limit.
- To park in a handicapped Employee space, you must properly display a Novant Handicapped Employee hang tag.

## KMC Employee Parking Permit Form

Permit No. \_\_\_\_\_

Name \_\_\_\_\_ Date: \_\_\_\_\_

Employee ID No. \_\_\_\_\_

License Plate No. \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_



*Remarkable People. Remarkable Medicine.*