

Physician **MEMO**

To | Surgeons

From | Bruce D. Walley, MD

Date | August 15, 2011

Re | **Requirement of a Procter**

New surgeons are required to be proctored for ten (10) of the first 25 surgical procedures performed. Having the proctor available "in the hospital" will not meet the requirement of proctoring. The proctor must currently hold privileges for the requested proctored procedure. The proctor is responsible for submitting written reports on approved proctoring forms to the Credentials Committee. The proctor must observe, document and report on the procedure being performed. Participation by the proctor in the surgical procedure is specifically excluded.

If you have any questions, please contact me.